

Dear Sir / Madam,

We are pleased to announce the new online payment option of RTGS and NEFT for payment of document fee and EMD for Thane Municipal Corporation. With this you can now pay the document fees and EMD through RTGS or NEFT from your existing Bank account. Please find your registration code, which you shall require while making the payment.

Company Name: ****

Unique Bidder Registration Code: *****

Process for making payment through RTGS/NEFT :

1. Kindly mention the following details while making the RTGS/NEFT payment from your Bank:
 - a. Beneficiary Name : THANE MUNICIPAL CORPORATION - TMCE
 - b. Beneficiary account number : *****
 - c. Beneficiary bank branch : ICICI Bank, CMS
 - d. Beneficiary IFSC code : ICIC0000104
 - e. Amount : As per your requirement

2. Kindly note that the payment via RTGS / NEFT is required to be made one working day in advance in order to make it available in your Bidder id. Hence please ensure that you remit funds atleast one day in advance before you would like to make the document fee/EMD payment through RTGS / NEFT option on payment gateway.

3. One day after making the payment, kindly log in to e-tendering portal.

4. While making payment for Document Fee / EMD, please select the RTGS/NEFT payment option at the Document fee/EMD payment screen. Upon doing so, you shall be able to view the funds already remitted by you through NEFT /RTGS as available balance.

5. Please proceed to make the payment. Upon doing so, the required amount to be paid through the Document fee/EMD, shall get appropriately deducted from the available balance and payment shall be confirmed real time.

6. A receipt number would also get generated after successful payment.

7. This facility allows you to transfer lump sum amount to your Bidder ID a.c number as mentioned above via RTGS / NEFT. You would be able to use the funds as and when require till the time balance is available in your bidder id.

8. You can transfer any amount, any time as per your requirement.

9. **Caution: Please ensure that you need to mention the correct beneficiary account**

number and IFSC code as mentioned above while making payment via RTGS / NEFT. In the event of funds remitted to wrong beneficiary account number, THANE MUNICIPAL CORPORATION or its Bank or its service provider would not responsible for the same.

CHARGES:

The facility is offered free of charges to you. THANE MUNICIPAL CORPORATION or its payment gateway service provider would not charge you for availing the RTGS / NEFT services option.

Refund of un-utilised or excess funds lying in bidder id:

1. In the event of funds lying as un-utilised in your bidder id and you wish to take out the funds, you have the option to place request for refund of unutilized available balance.
2. For refund of un-utilised amount click on the Utility menu and then click on refund money button, fill the necessary details.
3. On submitting refund request, the amount would be transferred to your refund account bank details within T+1 day via NEFT.
4. In the event of unsuccessful bid, the amount would automatically reflect as available balance under this option if the amount has been paid via RTGS / NEFT.

Please feel to get in touch with our support team.

Regards,
e-Procurement Support Team